**Collaborative Teaching Responsibilities**

**Directions:** Discuss the following questions with your partner and reach a conclusion in each case regarding who will bear the responsibility for the tasks.

|  |  |  |  |  |
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|  ***Who will be responsible for:*** |  Classroom Teacher |  Special Educator |   Other |   Shared |
| Identifying goals and objectives for the course? |   |   |   |   |
| Designing IEP objectives for the special education students? |   |   |   |   |
| Planning instructional activities to achieve the goals? |   |   |   |   |
| Selecting and organizing instructional materials? |   |   |   |   |
| Teaching specific class content? |   |   |   |   |
| Teaching study skills and learning strategies? |   |   |   |   |
| Collecting data on student performance? |   |   |   |   |
| Establishing and implementing grading procedures? |   |   |   |   |
| Establishing and implementing a classroom management plan? |   |   |   |   |
| Maintaining home contact? |   |   |   |   |
| Modifying curriculum and materials as necessary? |   |   |   |   |
| Designing tests, homework assignments, etc.? |   |   |   |   |
| Providing individual assistance to students? |   |   |   |   |
| Taking care of daily routines (e.g. attendance, lunch counts)? |   |   |   |   |
| Directing paraeducators, parent volunteers, and or other support personnel? |   |   |   |   |
| Communicating to all appropriate parties regarding the special education students? |   |   |   |   |

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*Ideas for Inclusion: The School Administrator’s Guide*